

GYMNASTICS FEDERATION OF PORTUGAL



7TH AEROBIC GYMNASTICS INTERNATIONAL OPEN COMPETITION YOUTH (9-11 YEARS) CANTANHEDE (POR), 25TH TO 28TH MAY 2017



Invitation & Directives

Dear affiliated Member Federation,

The Gymnastics Federation of Portugal and the Academia CantanhedeGym, have the pleasure to invite your Federation to participate in the 7th Aerobic Gymnastics International Open Competition, to be held in Cantanhede, Portugal.

HOST FEDERATION	Gymnastics Federation of Portugal Contact Person: Paula Araújo Adress: Estrada da Luz, n.º 30-A, 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 / Fax: (+351) 21 814 29 50 E-mail: gympor@gympor.com / Website: http://www.fgp-ginastica.pt
LOCAL ORGANIZING COMMITTEE	Academia Cantanhedegym Contact Person: João Dias or Vanda Dias Adress: Rua da Concórdia, Lote 12, 3060 – 149 Cantanhede / Portugal Mobile: +351 925123182 / +351 962366569 E-mail: academia.cantanhedegym@gmail.com Website: www.cantanhedegym.com
LOCATION	City of Cantanhede – Coimbra – Portugal
DATE	From 25th to 28th May, 2017
VENUE	Pavilhão Marialvas Rua Luís de Camões, nº19, 3060 – 183 Cantanhede - Portugal Tel: +351 231 422 101
APPARATUS SUPPLIED	Competition Hall: GYMNOVA - Aero Floor One, Ref. 6630 Training Hall: GYMNOVA - Aero Floor One, Ref. 6630
PROVISIONAL SCHEDULE	Day 1, May 24th Arrival of Delegations (All day) Day 2, May 25th Training (All day) Orientation meeting, judges meeting Day 3, May 26th Qualifications & Finals Day 4 – May 29th Departure of Delegations (All day)
PARTICIPATION	The Youth International Open Competition consists of one general competition. In case of a tie in any place, the tie-breaking rules are as set by FIG. The LOC may cancel the competition in the respective category if at the time of the definitive entry, there are less than 3 countries registered in a category. In case of such a cancelation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations.
SIZE OF THE DELEGATION	The number of participants by nation, category and age group is not limited.
AGE LIMITS	Youth 9-11 Years old in 2017

CATEGORIES	IW / IM / Mix Pair / Trio / Group / Aerodance / Aerostep									
JUDGES & JURIES	<p>The number of Juries (judges' panels) may be decided by the organizing member federation depending on the number of participating competitors and judges.</p> <p>The Juries are set up by a draw from the judges present at the event. Priority will be given to the judges of the highest category. If, on the day of the competition, there are no sufficient numbers of judges in the requested categories, the Technical Director of the competition may take whatever action needed to secure the running of the event. Each participating federation must provide minimum one judge Cat. 1, 2, 3 or 4 with current valid brevet. Failure to do so, will result in a fine of Swiss Francs 2'000.- to be paid to the LOC.</p>									
REGISTRATION DEADLINES	<p>Definitive and Nominative Registrations must be completed by sending the composition of the delegation to the LOC. Late entries will be considered as invalid and will be refused.</p> <table border="1"> <tr> <td>Provisional registration</td> <td>January 18th 2017</td> <td>(4 months prior to the event)</td> </tr> <tr> <td>Definitive registration</td> <td>March 22nd 2017</td> <td>(2 months prior to the event)</td> </tr> <tr> <td>Nominative registration</td> <td>April 26th 2017</td> <td>(4 weeks prior to the event)</td> </tr> </table> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate.</p>	Provisional registration	January 18 th 2017	(4 months prior to the event)	Definitive registration	March 22 nd 2017	(2 months prior to the event)	Nominative registration	April 26 th 2017	(4 weeks prior to the event)
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DRAWING OF LOTS	<p>The drawing of lots will take place at the Gymnastics Federation of Portugal, two weeks after the nominative registration date. After publication of the draw to all participating federations there will be an opportunity to modify the position of the gymnasts' starting order within 3 days by using the FIG official document.</p>									
ENTRY FEES	<p>The costs for the entry fees are:</p> <p>IW/IM: 20,00€ - MP: 30,00€ - TRIO:40,00€ - GROUP: 50,00€ - Aerostep / Aerodance Group: 50,00€</p> <p>The invited participating federations must pay for all entry fees. At the time of the Definitive entry (2 months prior to the event) 100% of the entry fee must be paid to the LOC. All the entry fees are not refundable.</p>									
ACCOMMODATION	<p>The Organisers will arrange at a determined fee, accommodation and meals from the 22nd to 29th of May, see Entry Forms (see attached) as follows:</p> <p>Marialva Park Hotel:</p> <ul style="list-style-type: none"> - Quinta de São Mateus - Lote 1 * 3060-209 Cantanhede - (+315) 231410220 - e-mail: info@marialvaparkhotel.pt - web site: www.marialvaparkhotel.pt <p>The costs per person/night in this first Hotel are as follows:</p> <ul style="list-style-type: none"> • 70,00€ (single room, including breakfast) • 55,00€ (double room, including breakfast) • 45,00€ (triple room, including breakfast) <p>Hotel Quinta da Lagoa:</p> <ul style="list-style-type: none"> - Quinta da Lagoa * 3070-150 Mira - (+351) - e-mail: hotelquintadalagoa@sapo.pt - web site: www.hotelquintadalagoa.pt <p>The costs per person/night in this second Hotel are as follows:</p> <ul style="list-style-type: none"> • 70,00€ (single room, including breakfast) • 55,00€ (double room, including breakfast) • 45,00€ (triple room, including breakfast) <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 22, March, 2017 at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.</p>									

	<p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The costs for the accommodations must be paid to the LOC by 22, March, 2017.</p>
MEALS	<p>The invited participating federations must pay for the meals expenses of their delegation members.</p> <p>Lunch – at Marialva Park Hotel – 18,00€ Dinner – at the Hotel of Accommodation – 18,00€</p> <p>While the Meals Form must be returned to the LOC by 22, March, 2017 at the very latest.</p> <p>The costs for the meals must be paid to the LOC by 22, March, 2017.</p>
FINAL BANQUET	<p>There will be tickets for the Final Banquet available at the entry cost of 22,00€/person. The tickets for the Final Banquet must be paid to the LOC until 22, March, 2017.</p> <p>Tickets for the Final Banquet are not refundable.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the International travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 22, March, 2017.</p>
LOCAL TRANSPORTATION	<p>The Organisers will arrange at a determined fee, the transport service from the LISBON International airport and OPORTO International airport to the accommodation place in Cantanhede and to the competition hall.</p> <p>The costs per person are:</p> <ul style="list-style-type: none"> • Transportation from Oporto Airport to the competition venue or hotel and back – 50,00€ (fifty Euros). • Transportation from Lisbon Airport to the competition venue or hotel and back – 75,00€ (seventy five Euros). <p>The invited participating federations must pay for the transportation expenses of their delegation members until 22, March, 2017.</p>
VISA	<p>Please verify immediately with your travel agent or the Portugal Embassy or Consulate in your country if a visa is required for your travel to Portugal. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 22, March, 2017 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: 40€ (forty euros) per person/day.</p>
ACCREDITATION	<p>The accreditation will take place at the Pavilhão do Marialvas upon arrival to Cantanhede city. The accreditations will only be handed out to the Head of Delegation. All delegations must deliver 2 music CD's for each routine, difficulty elements list for each routine, national anthem and flag, insurance declaration, passports of all members.</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in these Competitions.</p> <p>Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in the Invitation/Directives may still</p>

	have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.
EVENT FORMAT	The Aerobic Gymnastics International Youth Open Competition will have one general competition in all categories: IW-IM-MP-TR-GR-GR Aerodance & Aerostep. Participation is not limited by nation / category.
BANK ACCOUNT INFORMATION	<p>All payments must be made in euros, through bank transfer to the following account:</p> <p><u>Account Name</u>: ACADEMIA CANTANHEDEGYM</p> <p><u>Bank</u>: Crédito Agrícola</p> <p><u>Agency</u>: Cantanhede</p> <p><u>IBAN</u>: PT50004530204023223856527</p> <p><u>Swift code</u>: CCCMPTPL</p> <p><u>Reference</u>: CANTANHEDE AER International Youth Competition 2017_(Country)</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
CANCELLATION POLICY	Full reimbursement until 22nd March 2017 . No reimbursement shall be made after this date.
TIE BREAKING RULES	In case of a tie at any place, the tie-breaking rules as set in the FIG Code of Points 2017-20.
EVENT MANAGER	<p>LOC: João Dias</p> <p>Rua da Concórdia, Lote 12 , 3060-149 Cantanhede - Portugal</p> <p>Tel: + 351 925123182 / E-mail: academia.cantanhedegym@gmail.com</p>
MEDIA	<p>Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited.</p> <p>All media representatives (journalists, photographers, TV) must request an accreditation from the O.C. Media Office as soon as possible to have access to the media centre on the competition venue.</p>
MEDICAL SERVICES	The Local Organizing Committee will provide first aid medical services. A physiotherapist will be present during the competitions as well members of the Portuguese Red Cross specialized in first aids. Medical support is also available at 5min. distance.
MARKETING	FIG advertising and publicity norms must be respected.
VIDEO CONTROL SYSTEM	The exact name of the system used will be communicated later.
RULES AND REGULATIONS	The competition must be organized under the FIG rules, except for any deviation mentioned in these competition directives document.
DEADLINES SUMMARY	<p>Provisional Registration - 18th January 2017</p> <p>Definitive Registration - 22nd March 2017</p> <p>Nominative Registration - 26th April 2017</p> <p>Accommodation Form - 22nd March 2017</p> <p>Travel Schedule Form - 22nd March 2017</p> <p>Visa Request Form - 22nd March 2017</p> <p>Meals and Banquet Form - 22nd March 2017</p> <p>Payment of the Entry Fee (100%/if any) - 22nd March 2017</p> <p>Payment of the Accommodation Costs (100%) - 22nd March 2017</p> <p>Payment of the Meals (100%) - 22nd March 2017</p> <p>Payment of the fine for missing judge (if any) - 22nd March 2017</p>

**ADDITIONAL
INFORMATION**

Federations which have not fulfilled their financial obligations towards the FIG and LOC (e.g. annual membership fees, insurance, missing payments in previous editions, etc.) will not be allowed to participate in the International Tournament. All participating Federations must commit themselves to respect the Statutes and all FIG rules and regulations.

Sincerely Yours,

Place and date:
Lisbon, 2nd December, 2016



A handwritten signature in black ink, which appears to read "Paul Araújo". The signature is written in a cursive, flowing style.

Signature of the President or
Secretary General of the FIG affiliated NF